

Laundry Rooms in Apartment Buildings

The laundry rooms in every apartment building offer great convenience for Residents. Most of the laundry rooms (B, C, D, H K and L) have a sink for pre-washing laundry items and all but D have an ironing board.

However, since the laundry room is shared by up to 20 Residents, a few operating rules and responsibilities have been established to make the laundry rooms work smoothly and fairly for all Residents.

Residents' Rules and Responsibilities

- In each apartment building, the Residents have set up a schedule for using the laundry room. The schedules are similar in that they divide the available time into 2 or 3 hour blocks, suitable for clothes washing. Daily washing times begin at a reasonable time in the morning and end at about 9 PM at night, respecting those Residents whose apartments are adjacent to the laundry room.
- Residents provide their own detergents, bleach, fabric softeners, etc. These containers may be left on the shelf over the washer and dryer, mindful that the laundry rooms are not locked during the day. Mark your name or initials on your own boxes and containers.
- The washers in Apartment Buildings B, C, D, H, K, L and the Central Laundry Room (behind the Canterbury Room) are Whirlpool Duet front-loading washing machines which require "High Efficiency" (HE) laundry detergent. The older washers in Apartment Buildings A and J do not require HE products currently, but they are in the process of being replaced with the Whirlpool Duets.

The **Whirlpool Duet Operating Manual** states:

"Use High Efficiency detergents. The package for this type of detergent will be marked 'HE' or 'High Efficiency'. This wash system, along with less water, will create too much sudsing with a regular non-HE detergent. Using regular detergent will likely result in washer errors, longer cycle times and reduced rinsing performance. It may also result in component failures and noticeable mold or mildew. High Efficiency detergents are made to produce the right amount of suds for the best performance. Follow the manufacturer's instructions to determine the amount of detergent to use."

Residents' Rules and Responsibilities (continued):

- Instructions on operating the washer and dryer are in each laundry room. A few tips: the washers should be no more than 2/3 full. Pillows, heavy blankets, rugs, etc. are too large for these washers. Call Housekeeping (x218): they will wash large items in the Laundry or send them out to Pacific Grove Cleaners or the French Laundry. Always leave the washer door open after use.
- Before using the washer, check the detergent tray. For best results, remove and rinse out any residue before filling with your detergent. Check tray after use and rinse out any residue.
- Before and after using the dryer, clean the lint filter.
- Most laundry rooms have a table top ironing board, but some also have a full-size ironing board. Use of the larger ironing board varies by building and owner. BYOI (bring your own iron).
- Keep the laundry room door closed while operating the machines. It is a fire door designed to protect all the Residents in the apartment building.
- The laundry rooms are for Residents to launder their own clothes, not the clothes of family or friends .
- Shared laundry rooms work best when all Residents respect posted schedules and the laundry products left on the shelf. Remember to keep the laundry room neat and clean for the next Resident.

If you have any questions about laundry rooms, please do not hesitate to contact the Director of Housekeeping, Frank O'Dowd (x218).